



On-the-Job Training Grant FAQs

Program Start: **September 1, 2025**

Program End Date: **December 31, 2026**

Reimbursement Requests Due: **January 10, 2027**

Do I need to be an Amherst Chamber of Commerce member to apply for the grant?

No, any business that meets the guidelines is allowed to apply for the grant.

I am located in Rochester, NY. Am I eligible?

No, applicants must be located in one of the 8 Western New York counties: Allegany, Cattaraugus, Chautauqua, Erie, Genesee, Niagara, Orleans, or Wyoming County.

I am a not-for-profit. Can we apply for the grant?

Yes, as long as you meet the parameters for a qualified business.

Can I use the grant to pay for Sexual Harassment Prevention Training?

No, it is a New York State mandated training for all businesses which is not eligible.

Can I use the grant to pay for Cyber Security Training that is required by my Cyber Security Insurance?

No, it is a required training for you to hold that insurance policy.

Can we use it for leadership training?

Possibly. Please ensure that your Training Plan includes all of the necessary information and includes a statement of impact on the business.

Can you pay my business for the training costs up front?

No, this is a reimbursement grant program with coverage up to 50% and payable upon completion of the training program.

How long does it take to get reimbursed after we submit our Grant Reimbursement Request Form?

Approximately 3-4 weeks after all the necessary paperwork and support is received.

Who can I contact if I have questions?

You can contact the Amherst Chamber of Commerce at grants@amherst.org or at (716) 250.0988.